



University of Houston-Clear Lake

2700 Bay Area Boulevard, Box 198

Houston, Texas 77058-1098

WHAT IS THE ACCOUNTING ASSOCIATION?

The Accounting Association is an award-seeking student organization, serving students interested in the accounting profession. The Accounting Association is open to all students at the University of Houston-Clear Lake.

WHAT IS THE PURPOSE OF THE ACCOUNTING ASSOCIATION?

The Accounting Association encourages members to interact with other students and faculty with similar interests. It provides an opportunity for members to meet professionals in the community, learn about accounting careers, perform community service activities, and promote goodwill in the university community. It facilitates communication between student members and professional members of the Institute of Management Accountants (IMA).

WHAT CAN THE ACCOUNTING ASSOCIATION DO FOR THE STUDENT?

The Accounting Association benefits members by providing speakers from the business world who present information about accounting careers and issues. Members can acquire many personal contacts with prospective employers and learn about diverse career paths. The Accounting Association holds social functions enabling members to network with each other and the accounting faculty. There are many opportunities to improve communication, leadership, and organizational skills within organization committees.

WHAT CAN THE STUDENT DO FOR THE ACCOUNTING ASSOCIATION?

The Accounting Association has activities planned for the upcoming semester. Member participation will make these activities a huge success. We plan to be named IMA Outstanding Student Chapter for another year! For more information about the Accounting Association, please contact any of the current officers listed in this packet.

<http://www.uhclaa.org>

The Accounting Association invites anyone to become a member.



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WHAT IS THE INSTITUTE OF MANAGEMENT ACCOUNTANTS (IMA)?

The IMA supports UHCL Accounting Association by serving as our national sponsor. IMA is a nonprofit professional organization consisting of people with diverse careers. IMA members represent industry accounting, public accounting, and entrepreneurs.

WHAT IS THE PURPOSE OF THE IMA?

The purpose of the IMA is to promote the accounting profession and its members through education. This is accomplished through monthly dinner speaker meetings held at the Houston Club and other activities, such as community events.

WHAT CAN THE IMA DO FOR THE STUDENT?

The IMA gives the students opportunities to meet and interact with professionals in the business community. These contacts are valuable resources. The IMA has a resume file service, which IMA members use as a first resource when seeking employees. The IMA encourages student development by providing scholarships and internships! Members of IMA receive discounts on CMA and CFM exams. They also receive Strategic Finance Magazine monthly, IMA Focus Newsletter bi-monthly, and other professional publications periodically. Visit the IMA web site at <http://www.imanet.org> to learn more or attend an Accounting Association meeting.

WHAT CAN THE STUDENT DO FOR THE IMA?

Accounting Association at UHCL supports the IMA by encouraging student membership in IMA. We assist with IMA community service projects, such as Ronald McDonald House, and we compete with other schools for the Award of Excellence!





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Fall 2011 Officers

President

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Executive Vice-President

Lissa Jones
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VP Membership and Recruiting

Ro Reynolds
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SGA Representative

Heather Kulhanek
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Faculty Advisor

Dr. Donald Kyle



Accounting Association/IMA - Committees

Audit Committee: 1) Assist the faculty member in auditing the chapter's financial records at the end of each semester.

Communications Committee: 1) Inform and encourage member participation of all up-and-coming AA/IMA events. 2) Organize and execute all advertising projects for AA. 3) Assist in the publication and distribution of AA's newsletter.

Community Service Committee: 1) Assist in the setup and organization of AA/IMA's table during scheduled blood drives. 2) Encourage participation in IMA's scheduled community service events. 3) Organize any additional community service events as needed.

Endowment Fund Committee: 1) Organize, setup, and run fundraising events, independent from the fundraising committee, for the endowment fund. 2) Properly solicit donations from approved persons or businesses. 3) Establish criteria for scholarship including eligibility for receiving one.

Fundraising Committee: 1) Organize, setup, and run fundraising events. 2) To properly solicit donations from approved persons or businesses.

Meeting Preparation Committee: 1) Organize and setup preparations needed for all scheduled AA/IMA meetings. This includes banners, awards, food & beverages, etc. 2) If a posted meetings' room number has been changed, it is this committee's duty to make sure an alternate room number notification has been posted to inform others.

Publications Committee: 1) Assist in the organization, publication, and distribution of AA's newsletter.

Social Committee: 1) Assist in the organization and setup of all AA/IMA social events. 2) Inform and encourage all members to attend these events.

Case Competition Committee: 1) Assist in the research of information pertaining to the published IMA Student Case Competition. 2) Organize researched information into a presentable script. 3) Present the script on videotape. 4) Mail videos to proper IMA address by the designated deadline.

Computer Technology Committee: 1) The committee is responsible for updating and maintaining the chapter web page at <http://www.uhclaa.com>. 2) The committee also provides a storage place for the membership database.

Accounting Recruiters Reception Committee: 1) This committee is responsible for organizing, planning, publicizing the annual Accounting Recruiters Reception event.



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POINT COMPETITION

The Accounting Association at University of Houston-Clear Lake uses a point competition in order to increase participation among the members and reward those with outstanding performance. Members and officers are encouraged to keep track of their accumulated points throughout the semester in order to compare with the point system kept by the organization. At the end of the semester, the members with the greatest point count will be recognized with graduation cords for their involvement in the organization. Listed below is a breakdown of points awarded for each activity and a listing of the requirements for eligibility to compete.

<u>ACTIVITY</u>	<u>POINTS</u>
Accounting Association sponsored event volunteers	3
Bake Sale volunteers	2/hr
Blood Drive volunteers	2/hr
Blood Donors (Enlisting donors)	3
°Chalk Boards (Meeting Times)	1/room
General Meeting/Speaker Meeting	1
IMA Board Meeting	3
IMA CLEW Meeting	3
IMA Community Service Event	3/hr
IMA Membership	3
IMA Sponsored Tour/Technical Meeting	3
IMA Texas Council Meeting	3
Ronald McDonald House	3
Socials	3
*Chili Cook-off	3/hr

- Additional points may be awarded for activities not listed above.
- The sign in sheet will only be out for 10 minutes after the beginning of the meeting.

Not All Events Are Offered Every Semester

ELIGIBILITY REQUIREMENTS

- All point competition participants must have attended at least five regularly scheduled speaker meetings, and one volunteer service project.
- All participating officers must have attended at least 75% of the regularly scheduled officer meetings, general meetings, and volunteer projects/other events combined.
- Dues must be paid by the specified deadline for the current semester.



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MEMBERSHIP APPLICATION

The purpose of this organization is to acquaint students with mutual interests, to attract speakers from the accounting profession and other related fields to the school, to perform service projects that will promote achievements in accounting, and to promote the purposes of the IMA.

NAME (First) (MI) (Last) DATE

CURRENT ADDRESS (Street) (Apt #)

(City) (State) (Zip code) Phone (Hm) (Wk) (Cell)

PERMANENT ADDRESS (Street) (Apt #)

(City) (State) (Zip code) Phone (Hm)

DATE OF BIRTH

E-MAIL # OF HRS CURRENTLY ENROLLED

STATUS: Jr Sr Graduate MAJOR: GRADUATION DATE ENROLLED

Please list all other campus organizations you are involved in.

Have you ever held any officer positions in any organization? If so, please list name of organization and position held.

What are your expectations for the Accounting Association?

DUES: Fall Semester \$25.00 Spring Semester \$25.00

Please make checks out to the Accounting Association. MEMBERSHIP FEES ARE DUE BY September 28th

For AA Officer Use Only

Payment Received by

Date of Payment Exp. Date of Membership

Amount Cash Check No. Receipt #